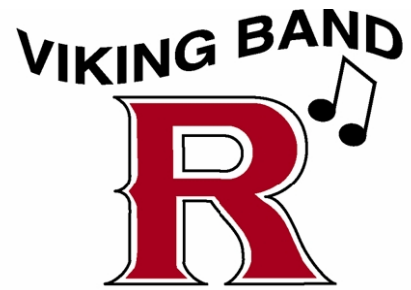


# SUPPORT YOUR CHILD'S MUSIC EDUCATION!



REDWOOD MIDDLE SCHOOL

- **Volunteer Service Grants**
- **Employer Matching Funds**
- **Corporate Giving Programs**

*Did you know that many employers will donate funds to non-profit organizations such as the Redwood Middle School Viking Band Booster Club? Many employer Matching and Giving Programs will match your Pledge Partner Donation or donate based on your volunteer hours. **Every extra dollar = FREE MONEY** that helps support our band programs!*

## ➤ **HOW DOES IT WORK?**

**Step One:** Contact your employer and ask if they have volunteer/ donation matching or giving program. Human Resources is often the best place to start or visit your employer's website.

**Step Two:** Learn about your employer's guidelines for compliance - usually a very simple process.

**Step Three:** Track your **volunteer hours** (travel time to events, emails, phone calls, paperwork, meeting attendance and volunteering at events). Or, double your **Pledge Partner Donation** through the company matching program!

**Step Four:** Follow your employer's policy for submission and approval. Share information with Band Booster Club grant chairperson. Matching funds should be made out to: Redwood Viking Band, Inc.

### Partial List of Companies with Matching Programs:

Aetna, Inc

Albertson's Inc.

Allstate Insurance Co

**Amgen\***

**Bank of America Corp**

Capital One Services Inc

Citigroup

Coca-Cola Co

ConAgra Foods, Inc.

**Dole Food Co., Inc**

ExxonMobil (Education)

Ford Motor Co

H & R Block, Inc

**Loews Corp**

**McKesson Corp**

Northrop Grumman

Office Depot

Quest Diagnostics, Inc.

Sempra Energy

Sherwin-Williams Co

**State Farm Insurance Co's**

## ➤ **QUESTIONS...**

Please contact **Michele Frank**, Booster Matching Grants Chairperson, at [micheleandrichfrank@verizon.net](mailto:micheleandrichfrank@verizon.net) for assistance.

**THANK YOU FOR YOUR SUPPORT!**

*\*(Please see reverse side for Amgen Foundation Service Grants.)*

## [Amgen Foundation Volunteer Service Grants](#)

Amgen staff members who **volunteer 15 hours** or more at an eligible nonprofit organization or school are eligible to request a **Volunteer Service Grant of \$500**. ([www.amgen.com/responsibility/amgen-foundation/staff-involvement-programs](http://www.amgen.com/responsibility/amgen-foundation/staff-involvement-programs))

Each hour of service after the initial 15 hours can yield additional contributions, up to an annual maximum of \$2,000 per full-time staff member and \$1,000 per part-time staff member.

Please follow the instructions below to **record your hours** and **request** a Volunteer Service Grant:

1. Access the Amgen Volunteers Program website from the homepage of MyAmgen.
2. Click on "Making a Difference" in the bottom right hand corner of the page and then "Matching Gifts & Amgen Volunteers."
3. At the top of the homepage, click on "Volunteer Service Grants."
4. Enter the organization name and state into the search box on the left side of the page.
5. Find your organization in the search results and click "Select" on the right side of the page.
6. Fill in the appropriate information regarding your volunteer hours.

The Amgen Foundation will only match the volunteer hours of full-time and part-time Amgen staff members.

Thank you to the Amgen Foundation for providing the above information. If you have questions please contact: Jessica Halloran, **Amgen** Corporate Contributions senior manager, email: [jmsilver@amgen.com](mailto:jmsilver@amgen.com).

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Dear Amgen Parent Volunteers:

Please be sure to send a brief email (name, total hours, dates) to Michele Frank email: [micheleandrichfrank@verizon.net](mailto:micheleandrichfrank@verizon.net) – Band Booster Matching Grant Chairperson, to advise that you have submitted volunteer service hours to the Amgen Foundation. Please contact Jessica with any additional questions.

**THANK YOU TO OUR AMGEN EMPLOYEE VOLUNTEERS!**

