

Fall Band Parent Meeting
9/17/2020
Zoom

1. Welcome - Band Booster Presidents Leonie Choy and Julie Lewis called the meeting to order at 7:09 p.m.

Introducing the 2020-2021 Booster Board Members & Chairs

| | |
|-------------------------------------|----------------------------|
| Co-Presidents | Julie Lewis & Leonie Choy |
| VP Ways & Means | OPEN |
| VP Events | Steve Fike |
| VP Membership | OPEN |
| Treasurer | Jill Shields |
| Secretary | Leila Mack |
| Communications Chair | Dona Fike |
| Technical & Social Media Support | OPEN |
| Uniform Co-Chairs | Kim Thompson & Leonie Choy |
| Alternate & Booster Wear | Michele Frank |
| Shoes Chair | Angela Strelzoff |
| Shakos Chair | Vanessa Cowdrey |
| Parade Chair | OPEN |
| Parade Supplies Chair | Katherine Nystrom |
| Transportation Chair | Carmen Escalante |
| Grants & Matching Funds | Michele Frank |
| Bake Sales Chair | Melissa Barber |
| Winter & Finale Concert Chair | Melissa Barber |
| Spring Trip Chair | Kim Thompson |
| Auditor | Michele Frank |
| Festival Chair | OPEN |
| Equipment/Trailer Lead | Matt Giles |
| Color Guard Liaison | OPEN |

Booster Business

Approval of Minutes from Spring Parent Meeting - Vote to Approve
Auditor's Report - Michele Frank - Vote to Adopt Audit
2020-2021 Budget - Present and Vote to Approve

Angela Strelzoff approved minutes from Spring meeting, Michele Frank seconded. All in favor.

Michele Frank submits the Auditor's report. Jill Shields makes motion to approve, Melissa Barber seconded. All in favor.

Redwood Middle School School
Redwood Viking Band Inc. Booster Club

Annual Audit Report
 2019-2020 School Year

CHECKBOOK

| | | |
|--|---------------------|-------------|
| BALANCE in Checkbook on: | Date: July 1, 2019 | \$30,052.40 |
| Deposits / Receipts / Transfers in / Interest, total last year: | | \$40,168.21 |
| Withdrawals / Checks / Transfers out / Charges, total last year: | | \$40,511.60 |
| BALANCE in Checkbook on: | Date: June 30, 2020 | \$29,709.01 |

Bank Statement Reconciliation

| | | |
|--|--------------------------|------------------------------|
| BALANCE in Checking per Statement at year end: | Date: June 30, 2020 | \$29,709.01 |
| Deposits Outstanding, not yet credited: | | |
| Checks: \$0.00 | Cash: \$0.00 | Total Deposits: (add) \$0.00 |
| Checks Outstanding, not yet cashed: | | |
| # _____ # _____ # _____ | | |
| # _____ # _____ # _____ | | |
| # _____ # _____ # _____ | | |
| | Total Checks: (subtract) | \$0.00 |
| Adjusted Bank Statement Balance* | Date: June 30, 2020 | \$29,709.01 |



SAVINGS ACCOUNT

| | | |
|---|---------------------|--------|
| BALANCE in Account at beginning of last year: | Date: July 1, 2019 | \$0.00 |
| Deposits / Transfers in / Interest, total last year: | | \$0.00 |
| Withdrawals / Transfers out / Charges, total last year: | | \$0.00 |
| BALANCE in Account at the end of last year: | Date: June 30, 2020 | \$0.00 |

TOTAL BANK ASSETS Checkbook and Savings Accounts Total: \$29,709.01

OTHER CLUB ASSETS Undeposited Checks and Cash on hand:

| | | | |
|----------------|----------------|---------------|----------|
| Checks: \$0.00 | Cash: \$250.00 | Other: \$0.00 | \$250.00 |
|----------------|----------------|---------------|----------|

TOTAL CLUB ASSETS Bank and Other Date: June 30, 2020 \$29,959.01

Total includes amounts in:
 checkbook, savings, CD's,
 cash, script, etc.

CERTIFICATION: (Initials, Signatures, Dates, and Phone Number are Required)

As official Auditor, together with one or more other official Board Members:

I have reviewed the above Bank Account information and find it to be correct: Yes: MF

I have reviewed all checks written against their receipts and find them to be correct: Yes: MF

I have reviewed all deposits, cash and other accounting and find them to be correct: Yes: MF

I, hereby submit this Annual Audit Report to the Booster Club for approval:

Date Completed: 7/5/2020 Auditor's Signature: Michele Frank
 Auditor Telephone: 805-241-1148 Print Auditor Name: Michele Frank

* Auditor cannot be an officer of the booster club nor related to a booster club officer

Date Adopted: _____ President's Signature: _____

Jill Shields presents Treasurer's report and proposed budget.

Redwood Viking Band
Treasurers Report Fiscal Year to Date

September 17 2020

| | | |
|---------------------------|----|-----------|
| Citibank Checking Account | \$ | 19,567.08 |
| Petty Cash | \$ | 250.00 |
| <hr/> | | |
| Total Cash | \$ | 19,817.08 |
| <hr/> | | |
| Storage Container | \$ | 4,232.00 |
| <hr/> | | |
| Total Assets | \$ | 24,049.08 |
| <hr/> | | |

Current School Year 2020/2021

| | | |
|--------------------------|----|-------------|
| Summer Rental/Donation | \$ | 868.00 |
| Electronic Arts Outreach | \$ | 300.00 |
| Dave and Buster's | \$ | 1,740.00 |
| Amazon SMILE | \$ | 60.24 |
| Kroger | \$ | 40.62 |
| Book Replacement | \$ | 6.95 |
| <hr/> | | |
| Cash In | \$ | 3,015.81 |
| <hr/> | | |
| Specialists Payroll | \$ | 6,831.93 |
| Instruments | \$ | 6,280.47 |
| Banking Fees | \$ | 45.34 |
| <hr/> | | |
| Cash out | \$ | 13,157.74 |
| <hr/> | | |
| Cash Flow | \$ | (10,141.93) |

Redwood Viking Band, Inc.
2020/2021 Proposed Budget

| | TOTAL | |
|--|-------------------------|----------------|
| | Jul '20 - Jun 21 | |
| Ordinary Income/Expense | | |
| Income | | |
| Program | | |
| Donations (pledge/instrument rentals | \$ | 13,500 |
| Matching Funds | \$ | 1,350 |
| Grants | | |
| Alternate Uniform | \$ | 500 |
| Events | | |
| Spring Trip | | |
| Fund Raising | \$ | 1,150 |
| Total Income | \$ | 16,500 |
| Expense | | |
| Specialists Payroll | \$ | 12,000 |
| Professional Exp | \$ | 385 |
| Computer Software | \$ | 399 |
| Banking Fees | \$ | 108 |
| Instrument Repairs and Maintenance | \$ | 4,500 |
| Spring Trip Expenses | | |
| Additional Fundraising Expenses | | |
| Event Support | | |
| Office Supplies | \$ | 150 |
| Postage and Delivery | \$ | 35 |
| Printing and Reproduction | \$ | 50 |
| Total Expense | \$ | 17,627 |
| NET | \$ | (1,127) |

File the Treasurer's report and motion to approve proposed budget by Michele Frank, Steve Fike seconds. All in favor. Budget has been accepted.

Carmen Escalante and Stephanie Rubio have volunteered for Ways and Means.

2. Band Director business, etc.

Mr. Payne places video in the chat for all to view.

Video was created by Mr. Freed to show everyone our best work as a band and what all the specialists do.

Mr. Payne - This year we will be focusing on working on creativity, duets and trios, composing. If we are back in school options will modify and change depending on what is available.

Pledge Partners make band possible.

Matching Funds and Volunteer Service Grants

Ways and Means - Restaurant Nights, Amazon Smile, and Ralphs are all ways that you can support band

Communications and Resources

Charms

Pledge Partner Form

Polo Form

3. Adjourned at
8:17pm.